

MEMORANDUM

Placer County Library

County of Placer

To: Honorable Board of Supervisors

Date: November 12, 2013

From: Mary George, Director of Library Services *MJG*

Subject: **Holiday Adjustment to Library Open Hours**

ACTION RECOMMENDED AND REQUESTED

Approve a 5:00 p.m. closure of Placer County Libraries on Wednesday, November 27, 2013; Tuesday, December 24, 2013; and Tuesday, December 31, 2013.

BACKGROUND

The Placer County Library branches are open later than 5:00 p.m. on Tuesday and Wednesday evenings. In prior years the Board has approved early closures on evenings before the Thanksgiving, Christmas and New Year's holidays. Early closure has little impact on public service because very few people use the library on these evenings.

FISCAL IMPACT

There will be no fiscal impact. Staff schedules would be adjusted to accommodate the modified hours.

