

**MEMORANDUM  
DEPARTMENT OF FACILITY SERVICES  
COUNTY OF PLACER**

To: **BOARD OF SUPERVISORS**

Date: **MAY 3, 2011**

From: **JD JAMES DURFEE / JOEL SWIFT JS**

Subject: **PUBLIC HEALTH CLINIC BUILDING 117 GENERATOR**

**ACTION REQUESTED / RECOMMENDATION:** It is recommended that your Board take the following actions related to the Public Health Clinic Building 117 Generator at the Placer County Government Center:

1. Approve a Budget Revision shifting \$47,500 from account 2405 to account 4451 in the Building Maintenance Budget; and,
2. Authorize the purchase of one (1) emergency generator in the amount of \$47,500; and,
3. Approve the addition of one (1) emergency generator to the Master Fixed Asset List; and,
4. Authorize the Procurement Manager to sign all necessary contract documents.

**BACKGROUND:** The Public Health Clinic stores temperature sensitive vaccines and antiviral materials for the use in public health disaster prevention. This facility currently does not have backup emergency power, so materials are required to be stored at a remote location. In order to efficiently protect public health in the event of power outage, Health and Human Services has received funding from the California Department of Public Health to install an emergency backup generator and automatic transfer switch at the Public Health Clinic.

This equipment will be used to provide emergency power to the Public Health Clinic at the Placer County Government Center in Auburn.

**ENVIRONMENTAL CLEARANCE:** The Emergency generator is Categorically Exempt from the California Environmental Quality Act pursuant to Section 15301-Class 1: Existing Facilities, which provides for the operation, repair, maintenance or minor alteration of existing public structures where no expansion of use will result.

**FISCAL IMPACT:** The cost of this equipment will be funded by the HHS Public Health Emergency Preparedness Program allocation from the California Department of Public Health, and funding has been transferred to the Building Maintenance Budget. Approval of this request will not affect the County General Fund.

ATTACHMENT: BUDGET REVISION

JD:JS:SH

CC: COUNTY EXECUTIVE OFFICE

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| PAS DOCUMENT NO. |
|                  |

**BUDGET REVISION**

**POST DATE:**

| DEPT NO. | DOC TYPE | Total \$ Amount | TOTAL LINES |
|----------|----------|-----------------|-------------|
| 12       | BR       | 95,000.00       | 2           |

Cash Transfer Required

Reserve Cancellation Required

Establish Reserve Required

*mg*  Auditor-Controller

County Executive

Board of Supervisors

**ESTIMATED REVENUE ADJUSTMENT**

**APPROPRIATION ADJUSTMENT**

| DEPT NO.     | T/C | Rev | Fund | Sub Fund | OCA | PCA | OBJ 3 | PROJ. | PROJ. DTL | AMOUNT | DEPT NO.     | T/C | Rev | Fund | Sub Fund | OCA    | PCA   | OBJ 3 | PROJ. | PROJ. DTL | AMOUNT    |
|--------------|-----|-----|------|----------|-----|-----|-------|-------|-----------|--------|--------------|-----|-----|------|----------|--------|-------|-------|-------|-----------|-----------|
|              |     |     |      |          |     |     |       |       |           |        | 12           | 014 |     | 100  |          | 991065 | 91065 | 4451  |       |           | 47,500.00 |
|              |     |     |      |          |     |     |       |       |           |        | 12           | 015 |     | 100  |          | 991065 | 91065 | 2405  |       |           | 47,500.00 |
| <b>TOTAL</b> |     |     |      |          |     |     |       |       |           |        | <b>TOTAL</b> |     |     |      |          |        |       |       |       |           |           |
| 0.00         |     |     |      |          |     |     |       |       |           |        | 95,000.00    |     |     |      |          |        |       |       |       |           |           |

REASON FOR REVISION: TO SHIFT APPROPRIATIONS WITHIN THE BUILDING MAINTENANCE BUDGET FOR THE PURCHASE OF A GENERATOR FOR THE HHS PUBLIC HEALTH EMERGENCY PREPAREDNESS PROGRAM.

Prepared by Valerie Bayne Ext 6803  
 Department Head *Valerie Bayne*  
 Board of Supervisors \_\_\_\_\_

Date: 5/3/11  
 Page: \_\_\_\_\_

Budget Revision # \_\_\_\_\_ FOR INDIVIDUAL DEPT USE

*061*