

MEMORANDUM
COUNTY OF PLACER
DEPARTMENT OF ADMINISTRATIVE SERVICES
PROCUREMENT SERVICES DIVISION

TO: Honorable Board of Supervisors

FROM: Jim Boggan, Purchasing Manager *JB*

DATE: February 9, 2010

SUBJECT: Approve the Renewal of Blanket Purchase Order No. 16564 with Hunt & Sons, Inc. as a Result of Competitive Bid No. 9878 for Oil and Lube Products in the Maximum Amount of \$90,000.00

ACTION REQUESTED

Approve the renewal of Blanket Purchase Order (BPO) No. 16564 with Hunt & Sons, Inc. as a result of competitive Bid No. 9878 for oil and lube products in the maximum amount of \$90,000.00, and authorize the Purchasing Manager to sign the resulting BPO.

BACKGROUND

The Department of Public Works (DPW), Fleet Services Division, requires a vendor to supply bulk lube and oil products on an as-needed basis to maintain the County's fleet of cars, trucks, buses, and heavy equipment. BPO No. 16564 was awarded to Hunt & Sons, Inc. as a result of competitive Bid No. 9878 for the period of April 1, 2009 through March 31, 2010.

DPW has requested the renewal of this BPO. A renewal letter was faxed to Hunt & Sons, Inc., and the vendor has agreed to renew for another year at the exact same pricing and terms as the original BPO. In accordance with the Purchasing Policy Manual, Paragraph 1.3 (o), County policy allows for the renewal of contracts if it is deemed to be in the best interest of the County, based on satisfactory service and if it makes good business sense.

FISCAL IMPACT

Your approval is recommended to renew BP016564 with Hunt & Sons in the amount of \$90,000.00 for the period of April 1, 2010 through March 31, 2011. DPW's Fiscal Impact Statement is attached.

cc: Chuck Gordon, Fleet Services Manager
Dena Beyer, Administrative Services Officer

MEMORANDUM

DEPARTMENT OF PUBLIC WORKS
County of Placer

TO: Honorable Board of Supervisors

FROM: Ken Grehm, Director

DATE: January 12, 2010

SUBJECT: **Fiscal Impact Statement**
Purchase of Fixed Assets: RQ050688 BPO, Hunt and Son's—Fleet Lubricants

Sufficient funding has been budgeted in the amount of \$90,000 in the FY 2009-10 Fleet Services budget.