

MEMORANDUM
COUNTY OF PLACER
DEPARTMENT OF ADMINISTRATIVE SERVICES
PROCUREMENT SERVICES DIVISION

TO: Honorable Board of Supervisors

FROM: Jim Boggan, Purchasing Manager *JB*

DATE: February 9, 2010

SUBJECT: Approve the Renewal of Negotiated Blanket Purchase Order No. 16581 with Pape Machinery Inc. for Original Equipment Manufacturer John Deere Parts and Dealer Service in the Maximum Amount of \$55,000.00

ACTION REQUESTED

Approve the renewal of negotiated Blanket Purchase Order (BPO) No. 16581 with Pape Machinery Inc. of Sacramento for Original Equipment Manufacturer (OEM) John Deere parts and dealer service in the maximum amount of \$55,000.00, and authorize the Purchasing Manager to sign the resulting BPO.

BACKGROUND

The Department of Public Works (DPW), Fleet Services requires OEM parts to repair County vehicles and heavy equipment. Availability, close geographic proximity, and the ability to deliver in a timely manner are essential elements of these agreements. Pape Machinery has agreed to renew for another year at the same rates, discounts, terms and conditions as the previous BPO. Section 7.2 of the Purchasing Policy Manual allows for negotiated contracts for operational services/supplies based on geographic location(s) to the County's site of operations. Additionally, Purchasing Policy Manual, Paragraph 1.3 (h), permits an exception to the competitive bidding process for automotive and heavy equipment repairs.

FISCAL IMPACT

The renewal BPO with Pape Machinery in the amount of \$55,000.00, used by Public Works, requires your Board's approval. The renewed BPO will be effective from April 1, 2010 through March 31, 2011. DPW's Fiscal Impact Statement is attached.

Attachment: DPW Fiscal Impact Statement

cc: Dena Beyer, DPW Admin
Chuck Gordon, DPW Fleet Services

MEMORANDUM

DEPARTMENT OF PUBLIC WORKS
County of Placer

TO: Honorable Board of Supervisors

FROM: Ken Grehm, Director

DATE: January 19, 2010

SUBJECT: **Fiscal Impact Statement**
Purchase of Fixed Assets: RQ050709 BPO, Pape' Machinery-John Deer Parts

Sufficient funding has been budgeted in the amount of \$55,000 in the FY 2009-10 Fleet Services budget.