

**MEMORANDUM
COUNTY OF PLACER
DEPARTMENT OF ADMINISTRATIVE SERVICES
PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors
FROM: Jim Boggan, Purchasing Manager *JB*
DATE: February 9, 2010
SUBJECT: Approve the Renewal of Negotiated Blanket Purchase Order No. 16562 with Riebes Auto Parts for Aftermarket Auto Parts in the Maximum Amount of \$125,000.00

ACTION REQUESTED

Approve the renewal of negotiated Blanket Purchase Order (BPO) No. 16562 with Riebes Auto Parts of Newcastle for aftermarket auto parts in the maximum amount of \$125,000.00, and authorize the Purchasing Manager to sign the resulting BPO.

BACKGROUND

The Department of Public Works (DPW), Fleet Services requires aftermarket parts to repair County vehicles and heavy equipment. Reasonable pricing, close geographic proximity, and the ability to deliver in a timely manner are essential elements of these agreements. In the case of Riebes Auto Parts, Public Works continually "spot checks" pricing offered by other auto parts stores in the area and indicates that the discount levels offered by Riebes are consistently much better than the other competitors.

Fleet Services uses two stores within the Auburn area. Both stores are located within a reasonable distance of the County's site of operations. Approximately 95% of the auto parts are delivered to the Fleet Services garage within 15 to 60 minutes from the time of ordering, and at no additional charge to the County.

Riebes has agreed to renew for another year at the same discounts, terms and conditions as the previous BPO. Section 7.2 of the Purchasing Policy Manual (PPM) allows for negotiated contracts for operational services/supplies based on geographical location(s) to the County's site of operations. Additionally, Section 1.3 (o) of the PPM allows for the renewal of contracts if it is deemed to be in the best interest of the County, based on satisfactory service and if it makes good business sense.

FISCAL IMPACT

The renewal BPO with Riebes in the amount of \$125,000.00, used by Public Works, requires your Board's approval. This BPO will be effective from April 1, 2010 through March 31, 2011. DPW's Fiscal Impact Statement is attached.

Attachment: DPW Fiscal Impact Statement

cc: Dena Beyer, DPW Admin
Chuck Gordon, DPW Fleet Services

MEMORANDUM

DEPARTMENT OF PUBLIC WORKS
County of Placer

TO: Honorable Board of Supervisors

FROM: Ken Grehm, Director

DATE: January 20, 2010

SUBJECT: **Fiscal Impact Statement**
Purchase of Fixed Assets: RQ050691 BPO, Reibes- Fleet Auto Parts

Sufficient funding has been budgeted in the amount of \$125,000 in the FY 2009-10 Fleet Services budget.