

**MEMORANDUM**  
**COUNTY OF PLACER**  
**DEPARTMENT OF ADMINISTRATIVE SERVICES**  
**PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors

FROM: Jim Boggan, Purchasing Manager *JB*

DATE: November 17, 2009

SUBJECT: Approve the Renewal of Negotiated Blanket Purchase Order No. 16420 with Auburn Ford Lincoln Mercury for Original Equipment Manufacturer Ford Parts and Dealer Service in the Maximum Amount of \$50,000.00

---

**ACTION REQUESTED**

Approve the renewal of negotiated Blanket Purchase Order (BPO) No. 16420 with Auburn Ford Lincoln Mercury of Auburn for Original Equipment Manufacturer (OEM) Ford parts and dealer service in the maximum amount of \$50,000.00, and authorize the Purchasing Manager to sign the resulting BPO.

**BACKGROUND**

The Department of Public Works (DPW), Fleet Services requires OEM parts to repair County vehicles and heavy equipment. Availability, close geographic proximity, and the ability to deliver in a timely manner are essential elements of these agreements. Additionally, OEM parts may only be available from one source in an area. Auburn Ford Lincoln Mercury has agreed to renew for another year at the same rates, discounts, terms and conditions as the previous BPO. Section 7.2 of the Purchasing Policy Manual allows for negotiated contracts for operational services/supplies based on geographic location(s) to the County's site of operations. Additionally, Purchasing Policy Manual, Paragraph 1.3 (h), permits an exception to the competitive bidding process for automotive and heavy equipment repairs. The requested BPO will be effective from January 1, 2010 through December 31, 2010.

**FISCAL IMPACT**

The renewal BPO with Auburn Ford Lincoln Mercury in the amount of \$50,000.00, used by Public Works, requires your Board's approval. DPW's Fiscal Impact Statement is attached.

Attachment: DPW Fiscal Impact Statement

cc: Dena Beyer, DPW Admin  
Chuck Gordon, DPW Fleet Services

# MEMORANDUM

DEPARTMENT OF PUBLIC WORKS  
County of Placer

TO: Honorable Board of Supervisors

FROM: Ken Grehm, Director

DATE: October 26, 2009

SUBJECT: **Fiscal Impact Statement**  
Blanket Purchase Order, RQ050311 with Auburn Ford, OEM Parts and Service.

---

Sufficient funding has been budgeted in the amount of \$50,000 in the FY 2009-10 Fleet Services budget.

RQ050311 Fleet Fiscal Stmt.doc