

MEMORANDUM
PLACER COUNTY HEALTH AND HUMAN SERVICES
Animal Services Division

TO: Honorable Board of Supervisors

FROM: Richard J. Burton, M.D., M.P.H.
Placer County Health Officer and Director of Health & Human Services
Mark Starr, D.V.M., M.P.V.M., Director of Community Health, Clinics, and Animal Services

DATE: September 22, 2009

SUBJECT: Revenue Agreements with Local Jurisdictions for Animal Control Services

ACTION REQUESTED:

Approve revenue agreements with the City of Auburn, City of Rocklin, and Town of Loomis for the provision of animal control services from July 1, 2009 through June 30, 2012, and authorize the Director of Health and Human Services to execute any subsequent amendments. The revenue to be generated during the first year of these agreements is included in the Department's FY 2009-10 Proposed Budget.

BACKGROUND:

On a contractual basis, Placer County provides animal control sheltering services to the City of Colfax, City of Auburn, Town of Loomis, City of Rocklin, and City of Lincoln, and animal control field services to the City of Colfax, City of Lincoln, and Town of Loomis. On a fee-for-service basis, animal control field services are available to the City of Auburn and the City of Rocklin when their animal control programs are unable to meet their needs.

Placer County, under the leadership of the County Executive Office, entered into negotiations with representatives from the municipal jurisdictions in 2005 and, together with the cities, contracted with a consulting firm, Maximus, to develop a fair and equitable cost allocation methodology. After a thorough discussion of all alternative allocation methodologies, the County and the contracting jurisdictions all agreed to an approach that allowed for full cost recovery for the services provided, quarterly payments by the contracting jurisdictions based upon projected use, and subsequent reconciliation of payments based upon actual usage.

The County has calculated these actual costs for the current 2005-2009 agreements and compared those with the amounts that the cities have paid. Three of the cities had services that exceeded their payments and have a balance due and the remaining two cities will receive reimbursement for overpayment to the County.

This methodology will continue for the upcoming 2009-2012 agreements, including the model of quarterly payments based on projected usage. The reconciliation process has been simplified so that it is now an annual adjustment to quarterly payments based on previous usage.

The contracts for the Cities of Colfax and Lincoln are being finalized and will be returned for Board approval at a future meeting.

FISCAL IMPACT:

These agreements will generate \$209,205 of revenue in FY 2009-10 which is included in the Department's FY 2009-10 Proposed Budget. Additionally, they will allow the County to recover the full amount of costs associated with providing animal control services to the City of Auburn, City of Rocklin, and the Town of Loomis during the term of the agreements.

The contracts are on file with the Clerk of the Board for review.

