

# PLACER COUNTY

## ADMINISTRATIVE SERVICES DEPARTMENT

### MEMORANDUM

**TO:** Honorable Board of Supervisors

**FROM:** Clark L. Moots, Director of Administrative Services

**DATE:** May 26, 2009

**SUBJECT:** Recommendation to Approve a Technical Budget Revision in the Amount of \$17,244.23 and Add a Cisco Router to the Administrative Services Departments Telecommunication's Master Fixed Asset List.

---

#### **RECOMMENDATION**

Approve a technical budget revision in the amount of \$17,244.23 to the Telecommunications Division's FY08/09 budget unit and add a Cisco router to the Administrative Services – Telecommunication's Master Fixed Asset List in support of the Child Support Services Department's Relocation Project.

#### **BACKGROUND**

The County's Enterprise Data Network is managed and maintained by the Administrative Services Department's Telecommunication Division.

On September 1, 2008, your Board approved the establishment of a Blanket Purchase Order (BPO 16107) for the purchase of Cisco equipment including routers, switches, cables and other related materials and/or services in support of the County's high-speed data network infrastructure. One of the items on that BPO, a Cisco router costing \$17,244.23, must be added to the Master Fixed Asset List. The router will support the extension of the County's high-speed voice and data network into the new Child Support Services facility located at 1000 Sunset Drive, Rocklin, CA.

#### **FISCAL IMPACT**

Funding for the purchase of the Cisco router and the requested technical budget revision are budgeted within the Telecommunication Division's FY08/09 operating budget unit.

Respectfully submitted,

Clark L. Moots  
Director of Administrative Services

Cc: Troy Held, Director of Child Support Services  
Ron Baker, Senior Administrative Services Officer  
Sandy Hammock, Senior Administrative Services Officer  
Jim Boggan, Purchasing Manager  
Jerry Gamez, IT Division Manager

Attachments.

**ADDITIONS TO THE MASTER FIXED ASSET LIST**

**Administrative Services Department**

**Appropriation 0210**

1 each	Cisco 7201 Router	<u>\$17,244.23</u>
	<b>Total Fixed Asset Additions</b>	<b><u>\$17,244.23</u></b>

## FISCAL IMPACT STATEMENT

TO: Honorable Board of Supervisors

FROM: Clark L. Moots, Director of Administrative Services

DATE: May 26, 2009

SUBJECT: **Fiscal Impact Statement**  
Recommendation to Approve a Technical Budget Revision in the Amount of \$17,244.23 and Add a Cisco Router to the Administrative Services – Telecommunication's Master Fixed Asset List.

---

The Administrative Services Department's Telecommunications Division has a requirement to purchase a new Cisco router to extend the County's voice and data network to the new Child Support Services facility at 1000 Sunset Blvd., Rocklin, CA.

Funding for the purchase of the Cisco router and the requested technical budget revision are budgeted within the Telecommunication Division's FY08/09 operating budget unit.

**BUDGET REVISION**

PAS DOCUMENT NO.

**POST DATE:**

DEPT NO.	DOC TYPE	Total \$ Amount	TOTAL LINES
01	BR	34,488.46	2

Cash Transfer Required

Reserve Cancellation Required

Establish Reserve Required

*mg*

Auditor-Controller

County Executive

Board of Supervisors

ESTIMATED REVENUE ADJUSTMENT											APPROPRIATION ADJUSTMENT											
DEPT NO.	T/C	Rev	Fund	Sub Fund	OCA	PCA	OBJ 3	PROJ.	PROJ. DTL	AMOUNT	DEPT NO.	T/C	Rev	Fund	Sub Fund	OCA	PCA	OBJ 3	PROJ.	PROJ. DTL	AMOUNT	
											01	015		250	100	990210			2555			17,244.23
											01	014		250	100	990210			4451			17,244.23
<b>TOTAL</b>											<b>TOTAL</b>											
0.00											34,488.46											

REASON FOR REVISION:

Technical budget revision to move \$17,244.23 currently appropriated in OBL3 2555 to Fixed Asset Purchases, OBL3 4451 for the purchase of a Cisco Router to support the Child Support Services Department's re-location project. Backup on file at Administrative Services / Telecommunication's

Prepared by Sandy Hammock Ext 4226

Department Head *[Signature]*

Board of Supervisors \_\_\_\_\_

Date: 5/26/09

Page: \_\_\_\_\_

Budget Revision # \_\_\_\_\_ FOR INDIVIDUAL DEPT USE

260