

# MEMORANDUM

## PLACER COUNTY AUDITOR CONTROLLER COUNTY OF PLACER

**To:** Honorable Board of Supervisors

**From:** Katherine J. Martinis, CPA, Auditor-Controller 

**Date:** May 26, 2009

**Subject:** Consolidation of Human Services Outside Bank Accounts

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### Action Requested

Adopt a resolution approving the establishment of a new checking account with Wells Fargo Bank in the amount of \$35,000.00 which will replace four checking accounts currently being used to service HHS clients.

### Background

HHS currently has four checking accounts that are used to assist clients in emergency, homeless and immediate need situations. With the recent implementation of the Electronic Benefit Transfer (EBT) there has been a reduction in immediate needs check writing.

### Fiscal Impact

There is no fiscal impact as a result of the action.

**BEFORE THE BOARD OF SUPERVISORS  
COUNTY OF PLACER, STATE OF CALIFORNIA**

***In the matter of: A Resolution approving the establishment of a new checking account with Wells Fargo Bank, in the amount of \$35,000.00, which will replace four checking accounts currently being used to service HHS clients.***

**Resol. No.** \_\_\_\_\_

***The following Resolution was duly passed by the Board of Supervisors of the County of Placer at a regular meeting held May 26, 2009 by the following vote on roll call:***

***Ayes:***

***Noes:***

***Absent:***

***Signed and approved by me after its passage.***

\_\_\_\_\_  
**Chairperson, Board of Supervisors**

***Attest:  
Clerk of said Board***

\_\_\_\_\_  
***WHEREAS, the Placer County Board of Supervisors desires to establish a new checking account with Wells Fargo Bank in the amount of \$35,000.00, to replace the four existing accounts used to service HHS clients.***

***NOW THEREFORE, BE IT HEREBY RESOLVED by the Board of Supervisors of the County of Placer, State of California, that the Human Services outside checking accounts are to be replaced by a new account, with Wells Fargo Bank, in the amount of \$35,000.00.***



**Placer County  
Health and Human Services Department**

**MEMORANDUM**

Date: April 23, 2009  
To: Kathy Martinis, Auditor Controller  
From: Bob Dunstan, Human Services Director  
Subject: Changes to Human Services Checking Account

The Human Services Department is currently utilizing four (4) different Bank of America checking accounts for the service of our clients. They are as follows:

Auburn Immediate Need	12586 80105	22,000.00
Roseville Immediate Need	12584 80101	45,000.00
Roseville – EDD	12581 80051	3,000.00
Tahoe Immediate Need	06098 50201	<u>5,000.00</u>
	Total:	75,000.00

We are requesting approval to:

1. Change banks to Wells Fargo Bank,
2. Consolidate into one account that will still service the Auburn, Roseville and Tahoe areas, and
3. Reduce the total allocation to \$35,000.00

Since the recent implementation of an electronic cash benefits transfer system, we have seen a reduction in immediate needs check writing for cash aid, hence the request for a reduction in allocation that could be utilized elsewhere.

Besides the advantage of banking where the County holds the bulk of their accounts, Wells Fargo will not charge a fee for clients to cash their checks, the account will cost less to the department, and Wells Fargo offers online banking and other protections that are not currently offered with Bank of America.

Perspective, Hope, and Opportunity

**2008 - 2009**  
**OUTSIDE BANK ACCOUNTS**  
 AUDITOR'S LIST

DEPARTMENT	ACCOUNT NAME	ACCOUNT TYPE	BANK	ACCT NUMBER	FUND
<b>ANIMAL CONTROL</b>	TAHOE	TRANNSFER	PLUMAS BANK	211000141	100
<b>CHILD SUPPORT SERVICES</b>		TRANSFER	BANK OF AMERICA	12584-80106	100
<b>GOLDEN SIERRA</b>		CHECKING	BANK OF AMERICA	1258600363	511/020
		CHECKING	BANK OF AMERICA	1258100535	511/020
<b>HHS</b>	MENTAL HLTH PAYEE TRUST	TRUST/CHECKING	WASHINGTON MUTUAL	8790192674	373/275
	NURSING - TAHOE	TRANSFER	PLUMAS BANK	211000207	100
	PUBLIC GUARDIAN	CHECKING	WELLS FARGO	380253104	373/250
	SB163 - RAFT	CHECKING	PLUMAS BANK	291063055	100
	WELFARE-AUBURN IMM. NEED	CHECKING	BANK OF AMERICA	1258680105	100
	WELFARE-ROSEVILLE EDD	CHECKING	BANK OF AMERICA	1258180051	100
	WELFARE-ROSEVILLE IMM. NEED	CHECKING	BANK OF AMERICA	1258480101	100
	WELFARE-TAHOE IMM NEED	CHECKING	BANK OF AMERICA	609850201	100
<b>SHERIFF</b>	CIVIL TRUST	TRUST/CHECKING	US BANK	153401579641	310/125
	INMATE TRUST	TRUST/CHECKING	UMPQUA	20203121	370/490
	BAIL	TRANSFER	AUBURN COMMUNITY	20206843	370/480
	CRIME PREVENTION	CHECKING	GOLDEN 1 CU	9460005271	370/480
	SHERIFF EXPLORERS - AUBURN	CHECKING	BANK OF AMERICA	08786 03681	370/480
	SHERIFF EXPLORERS - TAHOE	CHECKING	BANK OF THE WEST	238006910	370/480
	D.A.R.E. - LOOMIS (AUBURN)	SAVINGS	GOLDEN 1 CU	9460005271	370/480
	SCH RESOURCE FUND (D.A.R.E.-TAH)	CHECKING	BANK OF THE WEST	238010169	370/480
	SHERIFF RESERVES ASSN	CHECKING	SIERRA CENTRAL CU	8060810	370/480
<b>PLACER CO TREASURER</b>		CHECKING	BANK OF AMERICA	1489050272	100
<b>PROBATION - TAHOE</b>		TRANSFER	PLUMAS BANK	211000966	110
<b>REDEVELOPMENT AGENCY</b>		COLLATERAL	WELLS FAGO	750-2229979	

210