

MEMORANDUM
COUNTY OF PLACER
DEPARTMENT OF ADMINISTRATIVE SERVICES
PROCUREMENT SERVICES DIVISION

TO: Honorable Board of Supervisors

FROM: Jim Boggan, Purchasing Manager *JB*

DATE: March 10, 2009

SUBJECT: Approve the Renewal of Negotiated Blanket Purchase Order No. 15500 with Riebes Auto Parts for Aftermarket Auto Parts in the Maximum Amount of \$125,000.00

ACTION REQUESTED

Approve the renewal of negotiated Blanket Purchase Order (BPO) No. 15500 with Riebes Auto Parts of Newcastle for aftermarket auto parts in the maximum amount of \$125,000.00, and authorize the Purchasing Manager to sign the resulting BPO.

BACKGROUND

The Department of Public Works (DPW), Fleet Services requires aftermarket parts to repair County vehicles and heavy equipment. Reasonable pricing, close geographic proximity, and the ability to deliver in a timely manner are essential elements of these agreements. In the case of Riebes Auto Parts, ongoing pricing "spot checks" by Public Works continues to indicate that the discount levels offered by Riebes are consistently much better than other auto parts stores in the area.

There is the additional benefit of the geographic proximity that Riebes provides. Fleet Services uses two stores within the Auburn area. Both stores are located within a reasonable distance of the County's site of operations. Approximately 95% of the auto parts are delivered to the Fleet Services garage within 15 to 60 minutes from the time of ordering, and at no additional charge to the County.

Riebes has agreed to renew for another year at the same discounts, terms and conditions as the previous BPO. Section 7.2 of the Purchasing Policy Manual (PPM) allows for negotiated contracts for operational services/supplies based on geographical location(s) to the County's site of operations. Additionally, Section 1.3 (o) of the PPM allows for the renewal of contracts if it is deemed to be in the best interest of the County, based on satisfactory service and if it makes good business sense.

FISCAL IMPACT

The renewal BPO with Riebes in the amount of \$125,000.00, used by Public Works, requires your Board's approval. This BPO will be effective from April 1, 2009 through March 31, 2010. DPW's Fiscal Impact Statement is attached.

Attachment: DPW Fiscal Impact Statement

cc: Dena Beyer, DPW Admin
Chuck Gordon, DPW Fleet Services

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MEMORANDUM

DEPARTMENT OF PUBLIC WORKS
County of Placer

TO: Honorable Board of Supervisors

FROM: Ken Grehm, Director

DATE: January 29, 2009

SUBJECT: **Fiscal Impact Statement**
RQ048977, BPO-Riebes Auto Parts Vehicle Repair Parts.

Sufficient funding has been budgeted in the amount of \$125,000 in the FY 2008-09 Fleet Services budget.

RQ048977 Riebes Auto parts FIS.doc