

**PLACER COUNTY
OFFICE OF EMERGENCY SERVICES**

MEMORANDUM

TO: Honorable Board of Supervisors

FROM: Thomas Miller, County Executive Officer
by Rui Cunha, Program Manager

DATE: March 10, 2009

SUBJECT: Request Board of Supervisors:

- Accept the gift of a GMC 2500 Pickup Truck purchased for the Placer County Chipper Program by the Placer County Resource Conservation District; and
 - Add the pickup truck to the Master Fixed Asset List.
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ACTION REQUESTED

Request the Board of Supervisors:

- Accept the gift of a GMC 2500 Pickup Truck purchased for the Placer County Chipper Program by the Placer County Resource Conservation District; and
- Add the pickup truck to the Master Fixed Asset List.

BACKGROUND

In 2006, the Placer County Resource Conservation District (RCD), acting on behalf of the County's Chipper Program, secured a grant with which to purchase a pickup truck. Ultimately, the RCD purchased a Model Year 2006 GMC 2500 pickup, delivered in 2007, for use as the prime mover for one of the large chipper units. However, prior to receiving your Board's acceptance of the vehicle, it was titled and registered in the name of Placer County and the vehicle turned over to the Chipper Program where it remains today. This staff action seeks to rectify this administrative error, gain your Board's acceptance of the truck, and add it to the Master Fixed Asset List.

ANALYSIS

All vehicle title and registration documents have been reviewed by staff and are in order. The Chipper Program has been queried and confirms that the vehicle has been in use as a prime mover for one of the County's four chippers since it was received in 2007. Procedures for receipt of items "gifted" to the County have been reviewed and determined to be in order. This action completes administrative actions related to receiving this vehicle.

FISCAL IMPACT

There is no impact to the General Fund as a result of this action.

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