

COUNTY OF PLACER FACILITY SERVICES DEPARTMENT

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MARK RIDEOUT, DEPUTY DIRECTOR
BILL ZIMMERMAN, DEPUTY DIRECTOR

AUBURN VETERAN'S MEMORIAL HALL Meeting Agenda February 4, 2013 at 6:30 PM 100 East Avenue, Auburn, CA.

- 1. Call Meeting to Order
- 2. Pledge of Allegiance
- 3. Roll Call
- 4. Approval of Minutes
 - a. Minutes from January 7, 2013 Meeting (Attachment)
- 5. Public Comment
 - a. Any member of the public may address the Hall Board regarding items not on this Agenda. It is requested that comments be brief, since the Board is not permitted to take any action on items addressed under Public comment. Agenda Items should be submitted at least 2 weeks in advance for consideration. Please contact the Hall Coordinator at 11476 C Ave. Auburn CA. (530) 886-4967.
- 6. Information / Non Action Items
 - a. Work Order Report (Attachment)
 - **b.** Discuss Heating / Air System
- 7. Action Item
- 8. Reports
 - a. Late-arriving correspondence.
 - **b.** Veterans Reports.
 - c. Hall Use Reports.
- 9. Announcements
 - a. Next regularly scheduled meeting date: April 1, 2013
- 10. Adjournment

Placer County is committed to ensuring that persons with disabilities are provided the resources to participate fully in public meetings. If you require disability-related modifications or accommodations, including auxiliary aid or services, to attend or participate in this meeting, please contact the Department of Facility Services at 11476 C Avenue, Auburn, CA 95603. Phone

(530) 886-4900. Fax 889-6809. Email: <u>clyons@placer.ca.gov</u> Requests should be made three (3) working days in advance whenever possible.

Agenda and Attachments for the above referenced meeting can be viewed at the following link: http://www.placer.ca.gov/Departments/Facility/halls/aub_mem_hall.aspx

Auburn Veterans Memorial Hall Board of Trustees Meeting January 7, 2013

The meeting was called to order at 1831 by President Court Bradbury who led the Pledge of Allegiance. Members present at Roll Call were: Court Bradbury, American Legion Delegate; Bonnie Potter, Placer County Navy League Delegate; Lorie Franceschi, American Legion Alternate; Tom Eberlein, Marine Corps League Delegate; Donald C. Anderson, Navy League Alternate; "Hap" Arnold, Fleet Reserve Association Delegate; George Simmons, Veterans of Foreign Wars 904 Delegate; Coralee Arnold, Ladies Auxiliary of the Fleet Reserve Association; Jennifer Montgomery, Placer County Supervisor; and Duane Espinoza, Placer County Facility Services.

Minutes of the November 5, 2012 meeting were approved as written. Don Anderson is willing to get the minutes by email.

Public: Comment: none.

Information/Non Action Items: Work Order Report created 02 Jan 2013 was reviewed and discussed. It was reported that some of the drains plugged up and flooding occurred in the American Legion Bar area. The Custodial Hours and Cost Report was also reviewed. The Record of Membership of Veteran Organization report as required by Chapter 2, Article 2.8.130 of the Placer County Code was distributed. Each organization is required to submit the required information to Facility Services.

Action Item: It was noted that our Board meets the same month as the Foresthill Board so Jennifer is unable to attend one of the meetings. Court recommended changing our meeting month which he has discussed with the Foresthill President. George made a motion to change our meetings to every other month starting with February. Lorie seconded the motion. Motion carried.

Reports: Late Arriving Correspondence: none. Veterans Reports: Navy League continues to collect donations for a Touch of Home; Don is working with the county to get the solar light mounted at the cemetery. Marine Corps League: Members are working to help a Vietnam Veteran who has MS and lives in Grass Valley with home maintenance that is needed. Home Depot donated \$5K and MCL is looking for additional donations. FRA: nothing to report. VFW: nothing to report. AL: Seafood Dinner to raise money for the youth baseball teams they sponsor will be Saturday, March 2. Tickets are only \$35. Lorie is still looking for money for the letters for the sign. Court reported on the back up in the new drain on the outside corner of the building. Court requested that everyone update their POC information so he knows who to contact when calls come into the Hall. Hall Use Reports: several members reported on the dirty floors (main Hall, kitchen and bathrooms) which have not been properly cleaned by the users or the custodian, and there have been problems with garbage being left in the sinks. We need to all try to identify the users who are not cleaning the Hall as required so that they can be talked to.

Announcements: The next scheduled meeting will be on February 4, 2013.

Adjournment: Jennifer moved and George seconded a motion to adjourn. The motion carried and the meeting was adjourned at 1905.

Respectfully submitted by Bonnie Potter, Secretary

	Est Hours	4.00	0.00	2.00	0.00	10.00	10.00
07-JAN-2013 29-JAN-2013	Due Date	21-JAN-2013	08-JAN-2013	10-JAN-2013 08-FEB-2013	27-JAN-2013		
ate: te: ate: :: le Date: Date:	Assigned To	MRIGNEY	JTURNEY	GBROWN	CBARRETT		
Beginning Start Date: Ending Start Date: Beginning Due Date: Ending Due Date: Beginning Enter Date: Ending Enter Date: Beginning Schedule Date:	Crew Assigned To	BLDG MNTC	BLDG MNTC	CUSTODIAL BLDG MNTC	BLDG MNTC		
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	Type	PREVENTIVE	CORRECTIVE	CHARGEABLE PREVENTIVE	CORRECTIVE		
	Status	WORK DONE	WORK DONE	ASSIGNED ASSIGNED	WORK DONE		
6157 .r	Description	AUBURN MEM HALL BLDG MNTC ROOF MONTHLY FACPM	SEWER BACK UP AT AUBURN WORK DONE MEMORIAL HALL	TABLE AND CHAIR SET UP BLDG MNTC ROOF MONTHLY FACPM	PROBLEMS WITH THE HEATING SYSTEM AT THE AUBURN MEM. HALL	5 Work Orders	
Assigned To: Building: Crew: Secondary Crew: Parent Equipment Parent Project: Status: Type:	WO Number	WO027564	WO027825	WO027842 WO028283	WO028386	Subtotal -	5 Work Orders
		6157		•			Total -

Hours & Cost Report

Dollar Amount	0 \$36,725.00
Total Hours	565.0
er Description	3 CUSTODIAL AUBURN MEMORIAL HALL MMP
Wo Number	1 SW000143