

COUNTY OF PLACER FACILITY SERVICES DEPARTMENT

Phone 530-886-4900 Fax 530-889-6809 www.placer.ca.gov

JAMES DURFEE, DIRECTOR
MARY DIETRICH, ASSISTANT DIRECTOR
VALERIE BAYNE, ADMIN. SVS. MANAGER
JOEL SWIFT, DEPUTY DIRECTOR
MARK RIDEOUT, DEPUTY DIRECTOR
BILL ZIMMERMAN, DEPUTY DIRECTOR

AUBURN VETERAN'S MEMORIAL HALL
Meeting Agenda
January 7, 2013 at 6:30 PM
100 East Avenue. Auburn. CA.

- 1. Call Meeting to Order
- 2. Pledge of Allegiance
- 3. Roll Call
- 4. Approval of Minutes
 - a. Minutes from November 5, 2012 Meeting (Attachment)
- 5. Public Comment
 - a. Any member of the public may address the Hall Board regarding items not on this Agenda. It is requested that comments be brief, since the Board is not permitted to take any action on items addressed under Public comment. Agenda Items should be submitted at least 2 weeks in advance for consideration. Please contact the Hall Coordinator at 11476 C Ave. Auburn CA. (530) 886-4967.
- 6. Information / Non Action Items
 - a. Work Order Report (Attachment)
 - **b.** Report of Veteran Organizations (Attachment)
- 7. Action Item
 - a. Consider changing the Auburn Veteran Memorial Hall meeting schedule
- 8. Reports
 - a. Late-arriving correspondence.
 - b. Veterans Reports.
 - c. Hall Use Reports.
- 9. Announcements
 - a. Next regularly scheduled meeting date: March 4, 2013
- 10. Adjournment

Placer County is committed to ensuring that persons with disabilities are provided the resources to participate fully in public meetings. If you require disability-related modifications or accommodations, including auxiliary aid or services, to attend or participate in this meeting, please contact the Department of Facility Services at 11476 C Avenue, Auburn, CA 95603. Phone

(530) 886-4900. Fax 889-6809. Email: <u>clyons@placer.ca.gov</u> Requests should be made three (3) working days in advance whenever possible.

Agenda and Attachments for the above referenced meeting can be viewed at the following link: http://www.placer.ca.gov/Departments/Facility/halls/aub_mem_hall.aspx

Auburn Veterans Memorial Hall Board of Trustees Meeting November 5, 2012

The meeting was called to order at 1830 by President Court Bradbury who led the Pledge of Allegiance. Members present at Roll Call were: Court Bradbury, American Legion Delegate; Bonnie Potter, Placer County Navy League Delegate; Lorie Franceschi, American Legion Alternate; Tom Eberlein, Marine Corps League Delegate; Donald C. Anderson, Navy League Alternate; "Hap" Arnold, Fleet Reserve Association Delegate; George Simmons, Veterans of Foreign Wars 904 Delegate; and Duane Espinoza, Placer County Facility Services.

Minutes of the September 10, 2012 meeting were approved as written.

Public Comment: none.

Information/Non Action Items: Operating Costs vs Revenue FY 2011/2012 report was reviewed. It was noted that the maintenance cost per month appears high and the question was asked: What does that include? Does that include the a/c? Per Duane, probably so. It was also noted that the custodian cost also seems high since he works here about an hour per day max. He puts water on the floors but doesn't really clean the floors. All floors are dirty and need to be buffed. Per Duane the standard rate is \$55 per hour, which includes benefits and other costs like supervision. The grounds expense also seems high. Court is worried that people will think that the cost of running the building is so high that it will cause a problem. In the past operating costs were only \$88K per year and that included more custodial time. Duane recommended that we email Casey with our concerns. Court also noted that you cannot change the setting from heat to cool if the weather changes. Duane recommended calling in advance or calling the emergency number.

Action Item: Fee Waiver/Reduction Requests submitted by the Placer Shrine Club and New Hope Narcotics Anonymous were reviewed. Placer Shrine Club was a prior user, but then a few years ago they stopped per Court for unknown reasons. There is no percent reduction requested nor do they state what provision they fall under. Because they are a non-profit organization, we could grant 50% max. Bonnie made the motion to grant a 50% reduction for Section 2.82.120.C; Hap seconded the motion. Motion carried. New Hope NA: Requesting 50% reduction. George moved, and Bonnie seconded a motion for a 50% reduction. Motion carried.

Reports: Late Arriving Correspondence: none. Veterans Reports: Navy League is collecting donations for a Touch of Home; the Christmas tree will go up after Thanksgiving. Marine Corps League Birthday lunch on Friday will have assigned seating. FRA: nothing to report. VFW: nothing to report. AL: parade is on Sunday. Banner is up. Hall Use Reports: none. Duane noted that they moved a planter by the Gold Star but Court said it isn't heavy enough; the kids are still skating across it and it needs to be repainted.

<u>Announcements</u>: .Per Court there will be a Veterans Recognition tomorrow at 11 am at the Domes. John Melrose, USN (ret) is the new VSO. Rock Creek School is honoring veterans at 9 am on Friday. Court reminded everyone about the marquis; we each owe Court \$40 and contact name and number and time organization meets. The next scheduled meeting will be on January 7, 2013.

Adjournment: George moved and Hap seconded a motion to adjourn. The motion carried and the meeting was adjourned at 1910.

Respectfully submitted by Bonnie Potter, Secretary

Version: 3.0

Active Work Order Detail Report by Building

Created 02-JAN-2013

REPORT CRITERIA

Secondary Crew: Crew: Building: Assigned To: 6157

Parent Project:

Parent Equipment

Status:

Ending Schedule Date: Beginning Schedule Date: Ending Enter Date: Beginning Enter Date: Ending Due Date:

Beginning Due Date: Ending Start Date: Beginning Start Date:

01-NOV-2012 02-JAN-2013

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	ORDERS ======	
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8.00							6 Work Orders	Subtotal -	
0.00	05-JAN-2013		BLDG MNTC	ω	CORRECTIVE	OPEN	NO HOT WATER, UPSTAIRS, AUBURN MEM. HALL	WO027609	
0.00	05-JAN-2013	CBARRETT	BLDG MNTC	ω	CORRECTIVE	ASSIGNED	NO HEAT , UPSTAIRS , AUBURN MEM. HALL	WO027608	
4.00	07-JAN-2013	TCARNES	BLDG MNTC	4	PREVENTIVE	COMPLETE	AUBURN MH BLDG MNTC ROOF MONTHLY FACPM	WO027237	
0.00	15-DEC-2012	CBARRETT	BLDG MNTC	ω ·	CORRECTIVE	COMPLETE	AUBURN MEM. HALL / HEATING IN THE BAR AREA	WO026775	
4.00	26-DEC-2012	MRIGNEY	BLDG MNTC	4	PREVENTIVE	COMPLETE	AUBURN MH BLDG MNTC ROOF MONTHLY FACPM	WO026639	
0.00	12-NOV-2012	СВООТН	BLDG MNTC	ω	CORRECTIVE	COMPLETE	AUBURN MEM. HALL / REPLACE PIPE INSULATION	WO025678	6157
Est Hours	Due Date	Assigned To	Crew	Pri Equipment	Туре	Status	Description	WO Number	Building

6 Work Orders

Total -

8.00

Hours & Cost Report

50 \$32,662.50	502.50	V000143 CUSTODIAL AUBURN MEMORIAL HALL MMP	1 SW000143 C
Dollar Amount	Total Hours		Wo Number [

RECORD OF MEMBERSHIP OF VETERAN ORGANIZATION

In accordance with Chapter 2, Article 2.8.130 of the Placer County Code:

Each board of trustees shall prepare and maintain a current record of all veterans' organizations that use the Hall and desire to be represented on the board of trustees. Said record shall contain the following information; in addition to any other information deemed appropriate by the board of trustees:

- A. Name of organization
- B. Legal form of the organization, ie., corporation, unincorporated association, etc.;
- C. Mailing address of organization;
- D. Total number of members of each organization;
- E. Name and address and phone number of the presiding and recording officers of the organization.

To comply with this requirement, please complete the attached form and return to:

Placer County
Department of Facility Services
11476 C Avenue
Auburn, CA 95603
Attn: Judy Sage

If you have any questions, please contact Dennis Hughes at (530) 889-6832

RECORD OF MEMBERSHIP OF VETERAN ORGANIZATION Per Chapter 2, Article 2.8.130 of the Placer County Code

Name of Veterans Hall:	
Name of the Organization:	
Legal form of the Organization:	
(i.e., corporation, unincorporated association, etc.	.)
Mailing address of Organization:	
Total number of members of the Organization	
Presiding Officer of the Organization:	
Name:	
Title:	
A -1-1	
Phone:	
E-mail:	
Term of Office (specific dates):	
Recording Officer of the Organization:	
Name:	
Title:	
Address:	
Phone:	
E-mail:	
Term of Office (specific dates):	