COMMUNITY DEVELOPMENT RESOURCE AGENCY

Engineering and Surveying Department

Final Map Submittal Checklist

The Final Map submittal package must include the items listed below. Failure to include these items will be cause to reject the submittal.

1. Map Checking Deposit* ($2,840 + $20.00 per Lot, numbered and lettered lots)**
2. 3 Copies of the Map
3. A Preliminary Title Report current within 6 months. An update of this document may be required due to delays in obtaining Improvement Plan approval. Current Title Report is required at final check.
4. Documentation verifying that individual(s) signing the map has the authority to do so (operating agreement, partnership agreement, articles of incorporation etc.).
5. Permit owner's current contact information (mailing address, e-mail address and phone numbers.)
6. A copy of the Final Conditions of Approval.
7. Legible copies of all deeds needed for resolution of the boundary (vesting deed, adjoiner's deeds, etc.), shown on the map and listed in the Preliminary Title Report as appurtenant and encumbering (*exceptions*).
8. Complete set of closure calculations.
9. Draft deeds for all off site easements that were not previously obtained.
10. Current Preliminary Title Reports for all property affected by off-site easements being reviewed with the final map.
11. Legible copies of all maps needed for boundary resolution that are not Placer County Official Records (Unrecorded Surveys, Railroad Maps, Highway RW Maps , etc.)
12. A copy of Approved Tentative Map.
13. Improvement Plans number (DPN / DFF)

Advisory:

During the final map review process, a meeting may be required to resolve significant "technical correctness" issues prior to accepting the 3rd map submittal. Your surveyor/engineer will be notified if this meeting is necessary as a comment on the 2nd review of the map.

After the 3rd review, or before scheduling the Final Map for approval by the Board of Supervisors, a meeting may be required to discuss compliance with the Conditions of Approval.

****Current fee effective July 8, 2014**

***The Cost of Final Map Review depends on actual time involved in checking process.**

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