

## **COUNTY OF PLACER**

OFFICE OF AUDITOR-CONTROLLER

ANDREW C. SISK, CPA Auditor-Controller E-mail: <u>asisk@placer.ca.gov</u>

May 24, 2012

Mr. Michael Johnson Director, Community Development Resource Agency 3091 County Center Drive Auburn, CA 95603

Re: Transfer of Accountability of Engineering and Surveying Department's Assets

Dear Mr. Johnson:

The purpose of our review was to determine whether there has been a proper transfer of accountability of the assets under the control of the former Director of Engineering and Surveying, Wes Zicker, to the Community Development Resource Agency Director, Michael Johnson. We visited the Auburn office, physically verified equipment, and reviewed supporting asset documentation as of May 11, 2012 and May 14, 2012.

As a result of our review, the accountability of the assets of the Engineering and Surveying Department has been properly transferred.

We appreciate the courtesy and cooperation of the Engineering and Surveying Department's staff throughout the course of this review.

Respectfully,

Nicole C. Howard, CPA Internal Audit Manager

cc: Amy Townley, Administrative and Fiscal Manager, Community

Amy Townley, Administrative and Fiscal Manager, Community Development Resource

Agency

Donna Kirkpatrick, Administrative Services Officer, Community Development Resource

Agency

Andrew Sisk, Auditor-Controller Placer County Audit Committee