

COUNTY OF PLACER FACILITY SERVICES DEPARTMENT

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FORESTHILL VETERAN'S MEMORIAL HALL
Meeting Agenda
March 4, 2013 at 6:00 PM
24601 Harrison Street, Foresthill, CA.

- 1. Call Meeting to Order
- 2. Pledge of Allegiance
- 3. Roll Call
- 4. Approval of Minutes
 - a. Minutes from January 7, 2013 Meeting (Attachment)
- 5. Public Comment
 - a. Any member of the public may address the Hall Board regarding items not on this Agenda. It is requested that comments be brief, since the Board is not permitted to take any action on items addressed under Public comment. Agenda Items should be submitted at least 2 weeks in advance for consideration. Please contact the Hall Coordinator at (P.O. Box 184), 24601 Harrison Street, Foresthill, California 95631 (530)367-3640 foresthillhall@placer.ca.gov
- 6. Information/ Non Action Items
 - a. Work Order Report (Attachment)
 - b. Foresthill Memorial Hall Projects (Attachment)
- 7. Action items
- 8. Reports
 - a. Hall Reports.
 - b. Veteran's Reports.
 - c. Late-arriving correspondence.
- 9. Announcements
 - a. Next regularly scheduled meeting date: May 6, 2013
- 10. Adjournment

Placer County is committed to ensuring that persons with disabilities are provided the resources to participate fully in public meetings. If you require disability-related modifications or accommodations, including auxiliary aid or services, to attend or participate in this meeting, please contact the Department of Facility Services at 11476 C Avenue, Auburn, CA 95603. Phone (530) 886-4900. Fax 889-6809. Email: clyons@placer.ca.gov Requests should be made three (3) working days in advance whenever possible.

Agenda and Attachments for the above referenced meeting can be viewed at the following link: http://www.placer.ca.gov/Departments/Facility/halls/foresthill_mem_hall.aspx

Foresthill Hall Board Minutes: January 7, 2013

- 1. Meeting called to order @ 6:01PM
- 2. Pledge of Allegiance lead by Chair Cannizzaro
- 3. Roll Call- Present: Steve Cannizzaro; Vince Robinson; Rich Murray; Vickey Price; Vicki Haskins Campbell

Absent: Supervisor Montgomery & Steve Stevenson

Placer Co Facility Svs present: Cathy Harley; Dennis Hughes

4. Approval of Minutes:

Motion: Murray/Robinson/unanimous- Minutes approved as read.

- 5. Public Comment:
 - Duane Frink inquires about responsibility for irregular pavement in parking lot, water collecting in front train artifact & if the display case at front of building can be moved to an easily viewable area. Discussion; safety issues are deferred to Parks Board; Murray serves on both boards and will follow-up on first 2 items; Board & county will follow-up on moving display case.
 - Sherry Wicks (F.R.O.G) requests a detail breakdown on the Admin Services line item as noted in 1/5/2012 minutes & recaps on solar grant investigation currently being done by a subcommittee of the Foresthill Swim Pool Board. County to follow-up on first item & makes referral to Facility Services for cooperative information on electric costs & partnering efforts.
 - Gail McCafferty inquires on the recent trimming of trees & bushes by Parks Dept; recommendation that Hall Board & Parks cooperate with landscape maintenance & issues. J.Maddux suggests adding a "Parks Board Reports" under the Agenda Reports items.
- 6. Information/ Non-Action Items:
 - a. Work Order Report

Murray inquires as to leak at fireplace due to extreme winds during recent storm; county reports it has been worked on & it will be checked after next rain; update on roof structure construction.

b. Report of Veteran Organizations:

Commanders are to complete form annually; Roy Price will be sworn in as an alternate for VFW voting seat.

- 7. Action Items: NONE
- 8. Reports:
 - a. Hall Reports: Nothing out of the ordinary to report.
 - b. Veterans Reports: NONE
 - c. Late-arriving correspondence: NONE
- 9. Announcements:
 - a. Next regularly scheduled meeting date: March 4, 2013.
- 10. Meeting adjourned @ 6:35PM

========= REPORT CRITERIA ============

Building:	Ending Start Date:	27-FEB-2013
Crew:	Beginning Due Date:	
ondary Crew:	Ending Due Date:	
Parent Equipment	Beginning Enter Date:	
Parent Project:	Ending Enter Date:	
Status:	Beginning Schedule Date:	
Туре:	Ending Schedule Date:	

Building	WO Number	Description	Status	Туре	Pri Equipment	Crew	Assigned To	Due Date	Est Hours
7507	WO027360	BLDG MNTC HVAC PM 2 X YEAR SERVICE EQ	ASSIGNED	PREVENTIVE	4 EQ000784	BLDG MNTC	CSHOVELT	16-JAN-2013	0.00
	WO028444	GENERATOR AT FORESTHILL VETRANS MEMORIAL HALL ESTIMATE	ASSIGNED	CHARGEABLE	1	BLDG MNTC	СВООТН	29-JAN-2013	0.00
	WO028461	INSTALL A GLASS OR PLEXI GLASS HOLDER FOR PROPANE TANK PERMITS	WORK DONE	CORRECTIVE	e.	BLDG MNTC	TKELLY	01-FEB-2013	0.00
	Subtotal -	3 Work Orders							0.00
									-
Total -	3 Work Orders								0.00

Hours & Cost Report

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	Forest	resthill Memorial Hall Projects	all Projects	
Foresthill Memorial Hall	Repair damaged sidewalks	Dennis Salter p: 530-889-6898 e: dsalter@placer.ca.gov	Repair has been completed by Building Maintenance concrete crew-9/18/12.	Completed- 9/18/12
Foresthill Memorial Hall	Provide/install emergency generator.	Dennis Salter p: 530-889-6898 e: dsalter@placer.ca.gov	Building Maint. has determined that kitchen service can be moved to the 100 amp emergency panel. A revised estimate has been prepared based on relocating kitchen circuits and acquiring a portable 25kW genset. This is based on discussions with OES and grant funding options. Estimate indicates cost of a	Updated 21-Feb- 13
			acquisition and installation at \$27K+/ Direction to proceed with project given 21-Feb-13 by Rui Cunha based on available grant funding.	
Foresthill Memorial Hall	Repair damaged post at stair handrail.	Dennis Salter p: 530-889-6898 e: dsalter@placer.ca.gov	Repair has been completed by Building Maintenance concrete crew. More permanent repair to be affected with installation of "snow canopy".	No change, 21- Feb-13

	Forest	resthill Memorial Hall Projects	lall Projects	
Foresthill Memorial	Foresthill Memorial Fix deficiencies identified from Dennis Salter	Dennis Salter	The Memorial Hall LPG Tank deficiencies Complete 4-Jan-	Complete 4-Jan-
Hall	LPG tank inspection on 30-Oct- p: 530-889-6898	p: 530-889-6898	have been cleared. The Museum's LPG	13
	2012 by Hartford Boiler	e: dsalter@placer.ca.gov	e: dsalter@placer.ca.gov	
-	Inspection and Insurance Co.		deficiencies will be cleared by Ferrell Gas	
			by January 4, 2013. Deficiencies cleared	
			by inspector.	