OFFICE OF THE TREASURER-TAX COLLECTOR APPROPRIATION SUMMARY Fiscal Year 2012-13

ADMINISTERED BY: TREASURER-TAX COLLECTOR

| Appropriation | FY 20 ⁻ | 11-12 | FY 2012-13 | | | | | |
|---|--------------------|-------------------------|-----------------------|-----------|-------------------|-------------------------|--|--|
| | Actual | Position Allocations | BOS Adopted Budget | | Percent Change | Position Allocations | | |
| GENERAL FUND Treasurer / Tax Collector | \$ 3,362,243 | 26 | \$ | 3,643,896 | 8.4% | 26 | | |
| ENTERPRISE FUND mPOWER* - Fund 235/100 | \$ 499,393 | 0 | \$ | 554,007 | 10.9% | 0 | | |
| TOTAL ALL FUNDS | \$ 3,861,636 | 26 | \$ | 4,197,903 | 8.7% | 26 | | |

^{*}Budget includes total operating expenses and fixed assets.

Mission Statement

To develop and maintain the highest level of public trust in the management and administration of the public's money related to the duties and services of the Treasurer-Tax Collector's Office, acting with the constant recognition that the Treasurer-Tax Collector exists to serve the public.

Budget Summary and Changes

The FY 2012-13 Proposed Budget provides funding of \$3.6 million for the Treasurer-Tax Collector, a 1.7% increase over FY 2011-12. The number of funded positions is unchanged at 22, a decrease of four (15%) since FY 2007-08. Salaries and Benefits increase by \$103,459 (3.8%) for merit increases, and include ongoing funding for Extra Help to process tax payments during peak tax collection periods. Service and Supply charges will remain flat. Overall, net expenditures will increase by \$59,684 (1.7%) which is offset by an increase in total revenue by \$117,000 (2.8%). The increased revenue enables the department to reduce their net county cost from base budget by 5%.

The Treasurer's mPOWER program is budgeted in a separate enterprise fund. The net budget for FY 2012-13 is reduced from FY 2011-12 by 8% to \$554,454. This is primarily due to the suspension of the residential program by the Board of Supervisors as of July 27, 2010, which allows the program to process only commercial applications. As of February 2012, five commercial projects have been completed. Expenditures consist of Salaries and Benefits for two redirected staff from the Building Division (\$245,660), and one ongoing marketing contract (\$150,000). The mPOWER revenue consists of primarily Loan Proceeds (\$444,927), Direct Charges (\$105,580), Fees (\$2,000) and Interest (\$1,500).

Department Comments

The Treasurer-Tax Collector's Office has continued to operate into FY 2011-12 with approximately a 15% staffing vacancy. The Office has experienced an increase in workload over the past several years due to bankruptcies, delinquent collections and financial assistance to various local government entities related to reductions and deferrals in their revenues. The secured delinquency rate continues to be nearly double historical rates. The Office is expected to be impacted due to the inability to hire retired annuitants on a temporary basis. Given reduced staffing levels and other budgetary resource reductions, the Office has discontinued a number of services it

Treasurer - Tax Collector

historically provided, but is not mandated to do. These decreased service levels include longer wait times for telephone and counter assistance. The Tax Collection budget also includes continued elimination of all but legally required delinquent notices. Again, the result is lower property tax collection rates.

The volume of assessment value reductions due to current real estate market conditions combined with reduced staffing levels in the Assessor's and Auditor's Offices has resulted in taxpayers having to pay tax bills based on prior values. This in-turn has lead to millions of dollars in refunds with the County liable for interest on those refunds. The interest cost to the County on property tax refunds in FY 2010-11 was \$904,063.

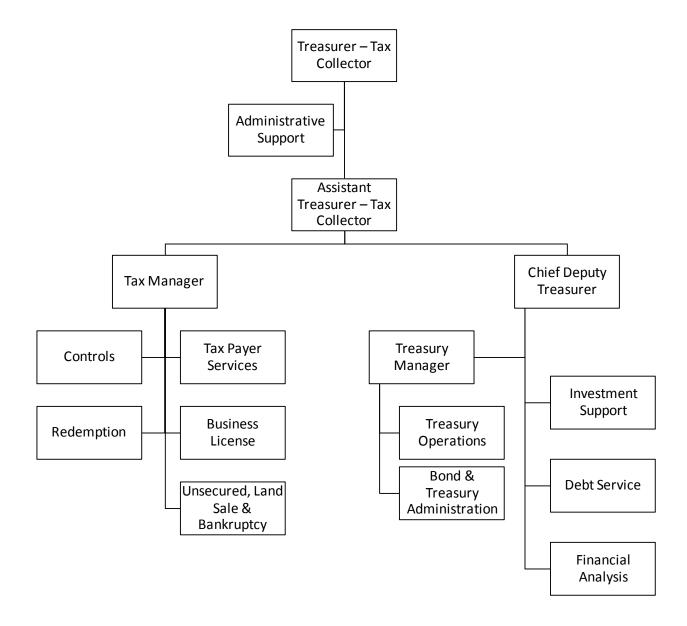
Treasury costs are reimbursed by depositors including the General Fund. The County General Fund represents approximately 15% of the money on deposit in the Treasury. Schools, special districts and other funds reimburse the General Fund 85% of the costs of the Treasury. **Therefore, a 5% expenditure reduction in Treasury costs creates only a savings of 0.75%.**

The mPOWER Placer budget reflects continued reduction in expenses associated with the suspension of the residential program. Should there be legal or legislative relief for the residential program, budget adjustments may need to be made to reflect expenses and income associated with the resumption of the residential program. We have seen an increase in cost recovery due to additional assessments being financed and assessments being placed on the property tax roll. We expect this trend to continue increasing in future years. Additionally, the program has gained increased awareness and recognition related to Congressional legislation (HR2599) and the FHFA lawsuit.

Final Budget Changes from the Proposed Budget

None.

OFFICE OF THE TREASURER - TAX COLLECTOR



Treasurer - Tax Collector 10340

Program Purpose: Provide banking, investment services, and safekeeping of all moneys belonging to the County, school districts, and certain special districts. The Treasurer also assists schools, special districts, and the County in the issuance and selling of bonds and to perform various debt-management and other financial and administrative services.

Provide for current and delinquent billing, collection, and accounting of real and personal property taxes for all local taxing agencies in the County. Provide for the issuance of business licenses and snow-chain permits in the unincorporated area of the County.

Major Budget Adjustments Proposed for FY 2012-13

- Increase \$103,459 for ongoing salaries and benefits
- Decrease \$5,366 net for service and supplies primarily due to the removal of Megabyte system charges
- Decrease \$9,347 net for charges from departments primarily due to the removal of the Megabyte upgrade charge
- Increase \$60,000 for SB 2557 Tax Administrative Fees Districts
- Increase \$40,000 for SB 2557 Tax Administrative Fees Cities
- Increase \$11,000 for investment services
- Reduce \$10,000 for penalties and costs for delinquent taxes

Placer mPOWER AB811 (Enterprise Fund) 02310

Program Purpose: Allows property owners to obtain financing for energy, water efficiency, and power generation (such as solar) improvements to their home or business. The amount borrowed by the property owner is amortized and the annual amount due is placed on the property tax bill for repayment.

Major Budget Adjustments Proposed for FY 2012-13

- Reduce \$75,000 for the marketing and consulting contract
- Increase \$15,000 for intangible asset depreciation
- Increase \$35,000 for bond principal
- Reduce \$13,000 for bond interest
- Increase \$58,080 for direct charges
- Reduce \$7,100 for recording fees

Treasurer - Tax Collector

- Reduce \$31,250 for title search and progress payment fees
- Reduce \$68,199 for long term debt proceeds

| | FUNDED POSIT | | | | | |
|-----------------------------|----------------------------|----------------------------|----------------------------|--|--|--|
| CHANGES IN FUNDED POSITIONS | FY 2007-08 FINAL BUDGET | FY 2011-12 FINAL BUDGET | FY 2012-13 FINAL BUDGET | | | |

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County of Placer Financing Sources and Uses by Budget Unit by Object Governmental Funds Fiscal Year 2012-13

Budget Unit General Fund - 100 Function General

Activity Treasurer/Tax Collector - 10340

| Detail by Revenue Category and Expenditure Object | | 2010-11 Final Actuals | | 2011-12 Actual | 2012-13 Recommended | | 2012-13 Adopted by the Board of Supervisors | | |
|---|-----------------|--|-----------------|---|------------------------|---|--|---|--|
| 1 | | 2 | | 3 | | 4 | | 5 | |
| evenue | | | | | | | | | |
| Taxes 6135 Tax Defaulted Land Sales | ¢ | 11,926 | ¢ | 7 200 | ¢ | 14 000 | ¢ | 17,000 | |
| | \$ \$ | | \$ \$ | 7,299 | \$ \$ | 16,000 | \$ \$ | 16,000 | |
| Total Taxes Licenses, Permits & Franchises | • | 11,926 | Þ | 7,299 | þ | 16,000 | Þ | 16,000 | |
| 6752 Business Licenses | \$ | 147,896 | \$ | 158,624 | \$ | 140,000 | \$ | 140,000 | |
| Total Licenses, Permits & Franchises | \$ | 147,896 | \$ | 158,624 | \$ | 140,000 | \$ | 140,000 | |
| Fines, Forfeits & Penalties | Ψ | 117,070 | Ψ | 100,021 | Ψ | 110,000 | Ψ | 110,000 | |
| 6863 Penalties & Costs-Delinquent Taxes | \$ | 139,853 | \$ | 120,532 | \$ | 100,000 | \$ | 100,000 | |
| Total Fines, Forfeits & Penalties | \$ | 139,853 | \$ | 120,532 | \$ | 100,000 | \$ | 100,000 | |
| Rev from Use of Money & Property | | | | | | · | | | |
| 6950 Interest | \$ | 1,837,063 | \$ | 2,058,941 | \$ | 2,400,000 | \$ | 2,400,000 | |
| Total Rev from Use of Money & Property | \$ | 1,837,063 | \$ | 2,058,941 | \$ | 2,400,000 | \$ | 2,400,000 | |
| Intergovernmental Revenue | | | | | | | | | |
| 7234 State Aid - Mandated Costs | \$ | 154 | \$ | | \$ | | \$ | | |
| Total Intergovernmental Revenue | \$ | 154 | \$ | | \$ | | \$ | | |
| Charges for Services | . | 202 442 | ¢ | 200.004 | ф | 200 002 | ¢. | 200 022 | |
| 8095 SB2557-Tax Admin Fee-Districts | \$ | 222,442 | \$ | 280,001 | \$ | 280,000 | \$ | 280,000 | |
| 8096 SB2557-Tax Admin Fee-Cities | | 200,659 | | 242,915 | | 240,000 | | 240,000 | |
| 8100 Assessment/Tax Collection Fees 8101 Supplemental PropTxs - 5% Admin Fee | | (18,729) 44,409 | | 114,928 38,152 | | 35,000 30,000 | | 35,000 30,000 | |
| 8116 NSF & Misc Fees | | 136,106 | | 157,541 | | 120,000 | | 120,000 | |
| 8194 Investment Services | | 979,454 | | 1.064.569 | | 861,000 | | 861,000 | |
| 8212 Other General Reimbursement | | 6,496 | | 6,195 | | 8,000 | | 8,000 | |
| 8218 Forms and Photocopies | | 6,047 | | 6,093 | | 6,000 | | 6,000 | |
| Total Charges for Services | \$ | 1,576,884 | \$ | 1,910,394 | \$ | 1,580,000 | \$ | 1,580,000 | |
| Miscellaneous Revenues | | ,, | | , .,. | | ,, | | ,, | |
| 8764 Miscellaneous Revenues | \$ | 12,054 | \$ | 10,634 | \$ | | \$ | | |
| 8766 Cash Overage | | 2,828 | | 2,924 | | 3,000 | | 3,000 | |
| Total Miscellaneous Revenues | \$ | 14,882 | \$ | 13,558 | \$ | 3,000 | \$ | 3,000 | |
| Other Financing Sources | | | | | | | | | |
| 8954 Operating Transfers In | \$ | 42,316 | \$ | | \$ | | \$ | | |
| Total Other Financing Sources | \$ | 42,316 | \$ | 4.0/0.040 | \$ | 4 000 000 | \$ | 4 000 000 | |
| Total Revenue | \$ | 3,770,974 | \$ | 4,269,348 | \$ | 4,239,000 | \$ | 4,239,000 | |
| xpenditures / Appropriations | | | | | | | | | |
| Salaries & Benefits | ¢. | F 202 | ф | | ¢ | | ¢ | | |
| 1001 Employee Paid Sick Leave 1002 Salaries and Wages | \$ | 5,282 | \$ | 1 770 140 | \$ | 1 007 400 | \$ | 1 007 400 | |
| 1002 Salaries and wages 1003 Extra Help | | 1,709,450 24,552 | | 1,772,142 2,188 | | 1,807,489 40,500 | | 1,807,489 40,500 | |
| 1005 Extra Help | | 1,870 | | 1,807 | | 3,000 | | 3,000 | |
| 1018 Taxable Meal Reimbursements | | 21 | | 1,007 | | 3,000 | | 3,000 | |
| 1300 P.E.R.S. | | 373,529 | | 434,919 | | 478,634 | | 478,634 | |
| 1301 F.I.C.A. | | 123,180 | | 124,161 | | 143,413 | | 143,413 | |
| 1303 Other - Post Employment Benefits | | 162,712 | | 167,718 | | 154,264 | | 154,264 | |
| 1310 Employee Group Ins | | 197,526 | | 197,347 | | 214,008 | | 214,008 | |
| 1315 Workers Comp Insurance | | | | 2,114 | | 1,750 | | 1,750 | |
| 1325 401 (k) Employer Match | | 6,306 | | 5,491 | | 5,250 | | 5,250 | |
| | \$ | 2,604,428 | \$ | 2,707,887 | \$ | 2,848,308 | \$ | 2,848,308 | |
| Total Salaries & Benefits | | | | | | | _ | | |
| Services & Supplies | | | | | | E1 / / E | C C | 51,665 | |
| Services & Supplies 2051 Communications - Telephone | \$ | 50,362 | \$ | 48,570 | \$ | 51,665 | \$ | | |
| Services & Supplies 2051 Communications - Telephone 2052 Mobile Communication Devices | \$ | 2,844 | \$ | 3,387 | \$ | 3,000 | Φ | 3,000 | |
| Services & Supplies 2051 Communications - Telephone 2052 Mobile Communication Devices 2130 Insurance | \$ | | \$ | | \$ | 3,000 1,500 | . | 3,000 1,500 | |
| Services & Supplies 2051 Communications - Telephone 2052 Mobile Communication Devices 2130 Insurance 2140 Gen Liability Ins | \$ | 2,844 635 | \$ | 3,387 635 | \$ | 3,000 1,500 1,279 | P | 3,000 1,500 1,279 | |
| Services & Supplies 2051 Communications - Telephone 2052 Mobile Communication Devices 2130 Insurance 2140 Gen Liability Ins 2290 Maintenance - Equipment | \$ | 2,844 635 26,368 | \$ | 3,387 635 9,054 | \$ | 3,000 1,500 1,279 12,210 | Þ | 3,000 1,500 1,279 12,210 | |
| Services & Supplies 2051 Communications - Telephone 2052 Mobile Communication Devices 2130 Insurance 2140 Gen Liability Ins 2290 Maintenance - Equipment 2292 Maintenance - Software | \$ | 2,844 635 26,368 22,915 | \$ | 3,387 635 9,054 14,363 | \$ | 3,000 1,500 1,279 12,210 23,875 | . | 3,000 1,500 1,279 12,210 23,875 | |
| Services & Supplies 2051 Communications - Telephone 2052 Mobile Communication Devices 2130 Insurance 2140 Gen Liability Ins 2290 Maintenance - Equipment 2292 Maintenance - Software 2439 Membership/Dues | \$ | 2,844 635 26,368 22,915 1,953 | \$ | 3,387 635 9,054 14,363 2,091 | \$ | 3,000 1,500 1,279 12,210 23,875 1,985 | Þ | 3,000 1,500 1,279 12,210 23,875 1,985 | |
| Services & Supplies 2051 Communications - Telephone 2052 Mobile Communication Devices 2130 Insurance 2140 Gen Liability Ins 2290 Maintenance - Equipment 2292 Maintenance - Software 2439 Membership/Dues 2461 Dept Cash Shortage | \$ | 2,844 635 26,368 22,915 1,953 2,417 | \$ | 3,387 635 9,054 14,363 2,091 2,313 | \$ | 3,000 1,500 1,279 12,210 23,875 1,985 4,000 | Þ | 3,000 1,500 1,279 12,210 23,875 1,985 4,000 | |
| Services & Supplies 2051 Communications - Telephone 2052 Mobile Communication Devices 2130 Insurance 2140 Gen Liability Ins 2290 Maintenance - Equipment 2292 Maintenance - Software 2439 Membership/Dues | \$ | 2,844 635 26,368 22,915 1,953 | \$ | 3,387 635 9,054 14,363 2,091 | \$ | 3,000 1,500 1,279 12,210 23,875 1,985 | Þ | 3,000 1,500 1,279 12,210 23,875 1,985 | |

County of Placer Financing Sources and Uses by Budget Unit by Object Governmental Funds Fiscal Year 2012-13

Budget Unit General Fund - 100

Function General

Activity Treasurer/Tax Collector - 10340

| Detail by Revenue Category and Expenditure Object | 2010-11 Final Actuals | | 2011-12 Actual | | 2012-13 Recommended | | 2012-13 Adopted by the Board of Supervisors | | |
|---|-----------------------------|-----------|-------------------|-----------|------------------------|-----------|--|-----------|--|
| 1 | | 2 | | 3 | | 4 | | 5 | |
| 2524 Postage | | 99,839 | | 101,529 | | 135,900 | | 135,900 | |
| 2555 Prof/Spec Svcs - Purchased | | 82,023 | | 50,493 | | 72,050 | | 72,050 | |
| 2556 Prof/Spec Svcs - County | | 6,172 | | 6,028 | | 6,237 | | 6,237 | |
| 2701 Publications & Legal Notices | | 10,782 | | 12,830 | | 20,775 | | 20,775 | |
| 2709 Countywide System Charges | | 2,260 | | 2,561 | | 5,424 | | 5,424 | |
| 2838 Special Dept Expense-1099 Reportable | | 52,669 | | 53,603 | | 61,000 | | 61,000 | |
| 2839 Recording Fees | | 70 | | 60 | | | | | |
| 2840 Special Dept Expense | | 89,524 | | 100,500 | | 149,950 | | 149,950 | |
| 2844 Training | | 2,309 | | 82 | | 1,300 | | 1,300 | |
| 2860 Library Materials | | 108 | | 176 | | 415 | | 415 | |
| 2931 Travel & Transportation | | 1,743 | | 1,674 | | 1,440 | | 1,440 | |
| 2932 Mileage | | 747 | | 965 | | 2,390 | | 2,390 | |
| 2933 Lodging | | 1,682 | | 2,213 | | 3,200 | | 3,200 | |
| 2941 County Vehicle Mileage | | 160 | | 165 | | 500 | | 500 | |
| 2964 Meals/Food Purchases | | 68 | | 346 | | 1,050 | | 1,050 | |
| Total Services & Supplies | \$ | 512,422 | \$ | 469,797 | \$ | 624,835 | \$ | 624,835 | |
| Capital Assets | | | | | | | | | |
| 4451 Equipment | \$ | 34,858 | \$ | | \$ | | \$ | | |
| Total Capital Assets | \$ | 34,858 | \$ | | \$ | | \$ | | |
| Intrafund Transfers Out | | | | | | | | | |
| 5310 I/T Employee Group Insurance | \$ | 61,196 | \$ | 51,992 | \$ | 64,945 | \$ | 64,945 | |
| 5404 I/T Maintenance - Services | | 4,465 | | 535 | | 650 | | 650 | |
| 5552 I/T - MIS Services | | 135,209 | | 123,622 | | 95,968 | | 95,968 | |
| 5555 I/T Prof/Special Services - Purchased | | 3,010 | | 3,132 | | 3,690 | | 3,690 | |
| 5556 I/T - Professional Services | | 6,840 | | 5,278 | | 5,500 | | 5,500 | |
| Total Intrafund Transfers Out | \$ | 210,720 | \$ | 184,559 | \$ | 170,753 | \$ | 170,753 | |
| Total Expenditures / Appropriations | \$ | 3,362,428 | \$ | 3,362,243 | \$ | 3,643,896 | \$ | 3,643,896 | |
| Net Cost | \$ | (408,546) | \$ | (907,105) | \$ | (595,104) | \$ | (595,104) | |

State Controller Schedules County Budget Act January 2010

County of Placer Operation of Enterprise Fund Fiscal Year 2012-13

Fund Placer mPower Fund - 235
Subfund Administrative Exp Fund - mPower - 100

Activity Placer mPower AB811 - 2310

| Operating Detail | | 2010-11 Actual | | 2011-12 Actual | 2012-13 Recommended | | 2012-13 Adopted by the Board of Supervisors | |
|--|--------|-------------------|----|-------------------|------------------------|-----------|--|-----------|
| | | | | 3 | | 4 | | 5 |
| Operating Revenues | | | | | | | | |
| 8103 mPower Assessment Fees | | | | 2,443 | | | | |
| 8105 Direct Charges | | 10,968 | | 77,630 | | 105,580 | | 105,580 |
| 8142 Recording Fees | | 804 | | 75 | | 1,000 | | 1,000 |
| 8193 Other Services | | 3,375 | | 215 | | 1,000 | | 1,000 |
| Total Operating Revenues | \$ | 15,147 | \$ | 80,363 | \$ | 107,580 | \$ | 107,580 |
| Operating Expenses | | | | <u>-</u> | | | | |
| 1018 Taxable Meal Reimbursements | | | | 8 | | | | |
| 1301 F.I.C.A. | | | | 1 | | | | |
| 2051 Communications - Telephone | | 1,426 | | 8,410 | | 1,500 | | 1,500 |
| 2052 Mobile Communication Devices | | 251 | | | | | | |
| 2140 Gen Liability Ins | | | | | | 204 | | 204 |
| 2292 Maintenance - Software | | 13,250 | | | | 13,250 | | 13,250 |
| 2439 Membership/Dues | | 1,543 | | 3,265 | | 1,000 | | 1,000 |
| 2508 Collection Charges | | 102 | | 776 | | 1,056 | | 1,056 |
| 2511 Printing | | 1,354 | | 4,176 | | 11,100 | | 11,100 |
| 2523 Office Supplies & Exp | | 328 | | 234 | | 2,000 | | 2,000 |
| 2524 Postage | | 1 | | 168 | | 500 | | 500 |
| 2555 Prof/Spec Svcs - Purchased | | 72,486 | | 154,597 | | 150,000 | | 150,000 |
| 2556 Prof/Spec Svcs - County | | 296,610 | | 278,559 | | 280,000 | | 280,000 |
| 2709 Countywide System Charges | | | | | | 1,177 | | 1,177 |
| 2840 Special Dept Expense | | 6 | | 44 | | | | |
| 2844 Training | | 1,164 | | 3,815 | | 2,500 | | 2,500 |
| 2931 Travel & Transportation | | 1,245 | | 2,147 | | 1,320 | | 1,320 |
| 2932 Mileage | | 174 | | 208 | | 150 | | 150 |
| 2933 Lodging | | 373 | | | | | | |
| 2941 County Vehicle Mileage | | 1,737 | | 1,513 | | 1,000 | | 1,000 |
| 2964 Meals/Food Purchases | | 158 | | 449 | | 250 | | 250 |
| 3706 Intangible Assets Depreciation | | 15,936 | | 13,659 | | 15,000 | | 15,000 |
| 3801 Bond Principal | | · | | • | | 35,000 | | 35,000 |
| Total Operating Expenses | \$ | 408,144 | \$ | 472,029 | \$ | 517,007 | \$ | 517,007 |
| 1 0 1 | ¢ | (202.007) | ¢ | (201 / / /) | ¢ | (400,427) | ¢ | |
| Operating Income (Loss) | \$ | (392,997) | \$ | (391,666) | \$ | (409,427) | \$ | (409,427) |
| Ion-Operating Revenue (Expenses) | | | | | | | | |
| 3771 mPower Loans - Homeowner | | 38,013 | | | | | | |
| 3803 Long-Term Debt Repaid | | (976,000) | | | | | | |
| 3826 Bond Interest | | (11,029) | | (27,364) | | (37,000) | | (37,000) |
| 3838 Interest on Other L/T Debt | | (4,182) | | | | | | |
| 6950 Interest | | 1,307 | | 2,512 | | 1,500 | | 1,500 |
| 6970 Investment Income | | 1,000 | | 11,242 | | | | |
| 7232 State Aid - Other | | 162,161 | | 173,179 | | | | |
| 8953 Long Term Debt Proceeds | | 1,952,000 | | (976,873) | | 444,927 | | 444,927 |
| Total Non-Operating Revenue (Expenses) | \$ | 1,163,270 | \$ | (817,304) | \$ | 409,427 | \$ | 409,427 |
| Income Before Capital Contributions and Transf | ers \$ | 770,273 | \$ | (1,208,970) | \$ | | \$ | |
| Change in Net Assets | \$ | 770,273 | \$ | (1,208,970) | \$ | | \$ | |
| Not Accote Paginning Palance | | (470 00E) | | 200 270 | | (000 402) | | (000 400) |
| Net Assets - Beginning Balance | | (470,995) | | 299,278 | | (909,692) | | (909,692) |
| Net Assets - Ending Balance | \$ | 299,278 | \$ | (909,692) | \$ | (909,692) | \$ | (909,692) |

Memo: